

# PLOS Associate Editor Guide



## Contents

[Associate Editor Role](#)

Navigating Editorial Manager: [Getting Started](#)

[The Editorial Process](#)

[Manuscript Invitations](#)

[Choosing Reviewers](#)

[Managing Reviewers](#)

[Required Reviews Complete](#)

[Beyond the Final Decision](#)

Navigating Editorial Manager

[Inviting Reviewers](#)

[Registering a New Reviewer](#)

[Submitting a Decision](#)

[Re-Inviting Previous Reviewers to a Revised Manuscript](#)

[Initiating a Discussion](#)

[Setting Unavailable Dates](#)

[Policies](#)

[Timeline](#)

[Resource Links](#)



## ASSOCIATE EDITOR ROLE

Associate Editors oversee the peer review process from beginning to end, taking responsibility for conducting an assessment based on the publication criteria, finding and inviting reviewers, evaluating their feedback, making editorial decisions, and communicating decisions to the Section Editor. Associate Editors play an active role in the community, and are highly engaged as representatives of the journal.

To ensure an efficient peer review process for our authors, our Associate Editors strive to:

- Agree to handle one to two new manuscript assignments per month
- Handle each manuscript assignment from first assessment to final decision
- Respond to manuscript invitations (Accept or Decline) within two days
- Assess whether the manuscript is suitable for peer review within four days of agreeing to the invitation
- Secure two or more reviewers on manuscripts that are suitable for review
- Submit a decision within four days of receipt of the complete reviews
- Adhere to editorial best practices

Our staff is always available to provide assistance and guidance on editorial policies, so please email the journal with any questions.



## Navigating Editorial Manager: Getting Started

### Login

1. Log in to **Editorial Manager**: [PLOS Digital Health](#) | [PLOS Sustainability and Transformation](#)

*When you joined the Editorial Board, the Editorial Board Services team set up your profile with Editor permissions.*

2. Enter your Username and Password and click **Editor Login** to access your editor main menu.

Please Enter the Following [Insert Special Character](#)

Username:

Password:

[Author Login](#) [Reviewer Login](#) [Editor Login](#) [Publisher Login](#)

Or Login via: [What is ORCID?](#)

[Send Login Details](#) [Register Now](#) [Login Help](#)

*If you log into EM as a reviewer or author, you can change your role using the **Role** drop down menu in the top navigation bar.*



### Indicate Your Areas of Expertise

This step is critical to help match submissions to your areas of expertise. **Personal Classifications** and **Personal Keywords** help guide invitations.

Return to [Contents](#)

1. Click **Update my Information** in the top navigation bar

HOME • LOGOUT • HELP • REGISTER • **UPDATE MY INFORMATION** • JOURNAL OVERVIEW  
MAIN MENU • CONTACT US • SUBMIT A MANUSCRIPT • INSTRUCTIONS FOR AUTHORS • PRIVACY

2. Navigate to **Areas of Interest or Expertise** and indicate your areas of expertise using Personal Classifications and Personal Keywords.
3. Click **Select Personal Classifications**.

**Personal Classifications \***

<b>10: Biology and life sciences</b>	No Ranking Selected
10.280: Organisms	No Ranking Selected
10.280.10: Animals	No Ranking Selected
10.280.10.70: Vertebrates	No Ranking Selected
10.280.10.70.10: Amniotes	No Ranking Selected
10.280.10.70.10.10: Birds	No Ranking Selected

Select 1-50 Classifications

**Personal Keywords** (None Defined)

- a. This will ask you to select terms from a pre-defined taxonomy. You can browse the taxonomy or use the search bar to find and select available terms.
- b. When you've found your term, select it and click **Add ->** to add it to your Selected Classifications. This will also select and add the higher level terms above them.

Return to [Contents](#)

Search:

[Matching terms display in red text]

Expand All Collapse All Selected Classifications: *Select 1-50 Classifications*

- 10:  **Biology and life sciences**
  - .280: Organisms
    - .280.10: Animals
      - .280.10.70: Vertebrates
        - .280.10.70.10: Amniotes
          - .280.10.70.10.10: **Birds**
            - .280.10.70.10.10.110: Seabirds

- c. You must click **Submit** to save changes.
4. If a term is not available in the Classifications, you can add free text **Personal Keywords** by clicking the **Edit Personal Keywords** button.

**Personal Classifications** \*      **10: Biology and life sciences** No Ranking Selected

10.280: Organisms      No Ranking Selected

10.280.10: Animals      No Ranking Selected

10.280.10.70: Vertebrates      No Ranking Selected

10.280.10.70.10: Amniotes      No Ranking Selected

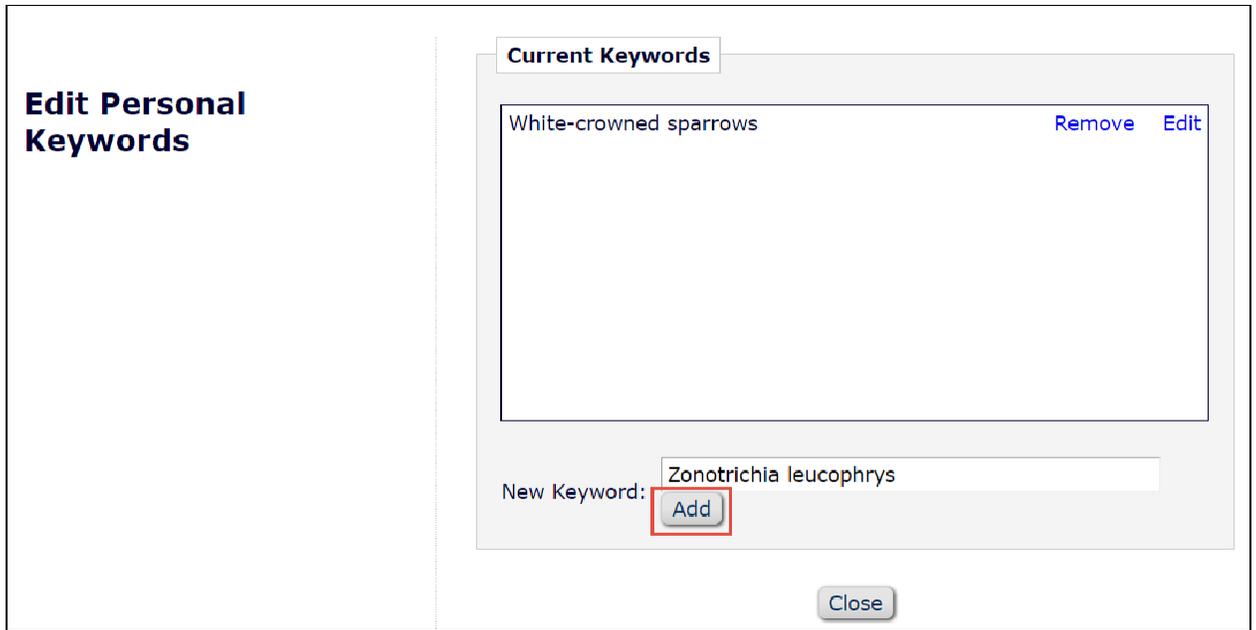
10.280.10.70.10.10: Birds      No Ranking Selected

Select 1-50 Classifications

Personal Keywords      (None Defined)

- a. Type free text into the **New Keyword** box then click **Add**.



- b. These terms save as they are added so you can close the window as normal when you are done.

## ORCID

In the **Personal Information** section you can link your ORCID to your Editorial Manager account. Clicking **Fetch/Register** will open a new window where you can login to ORCID and authorize.



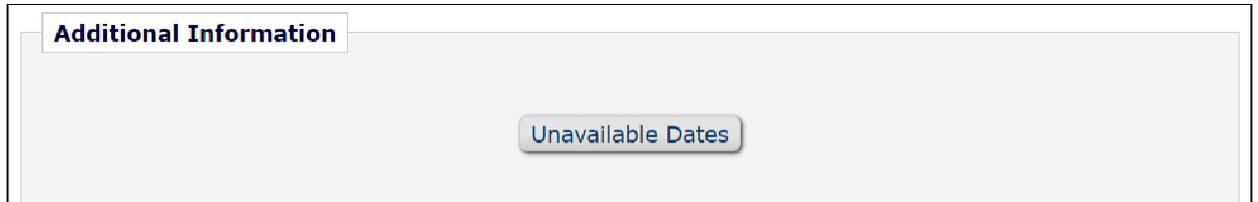
## Personal and Institution Related Information

You can update your personal information at any time. Required fields are in red text and have an asterisk next to the label. You must click **Submit** at the bottom of the page to save changes.

## Unavailable Dates

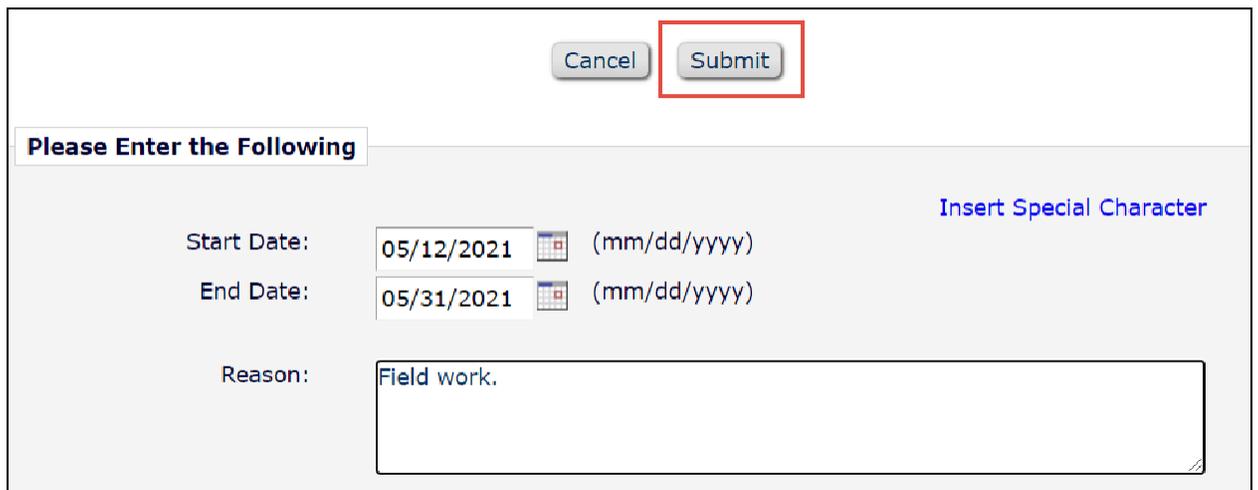
In the **Additional Information** section at the bottom of the page you have the option to select **Unavailable Dates**. Use these when you will be away, very busy, or otherwise unavailable to accept new invitations. Please indicate if you are available to handle the revised submissions you have already been working on.

1. Click **Unavailable Dates**.



The screenshot shows a light gray rectangular area with a header box on the left containing the text "Additional Information". In the center of the area is a button labeled "Unavailable Dates".

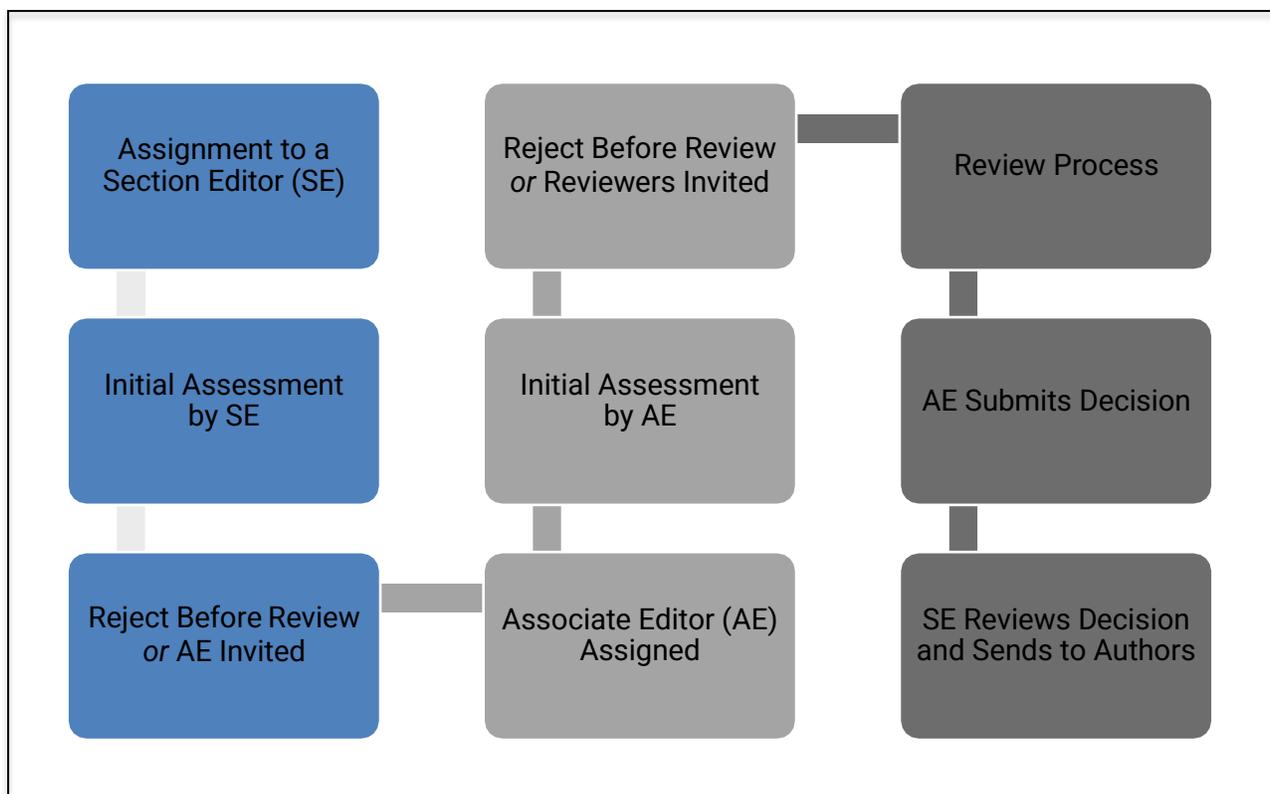
2. Click **Add New Unavailable Date**.
3. Add in a **Start Date**, **End Date**, and **Reason**. You must click **Submit** to save changes. You do not have to enter any substitutes.



The screenshot shows a form titled "Please Enter the Following" with a header box on the left. At the top right, there are two buttons: "Cancel" and "Submit", with the "Submit" button highlighted by a red rectangle. Below the header, there are three input fields: "Start Date" with the value "05/12/2021" and a calendar icon, "End Date" with the value "05/31/2021" and a calendar icon, and "Reason" with the text "Field work." in a text area. A link "Insert Special Character" is located to the right of the date fields. The date format "(mm/dd/yyyy)" is shown next to each date field.



## THE EDITORIAL PROCESS



### Section Editor Initial Assessment

1. When a manuscript is submitted, it is assigned to a Section Editor (SE) who conducts an initial assessment of the paper.
2. The SE will either reject before review or invite an Associate Editor whose area of expertise is suited to the paper

### Manuscript Invitations

Typically, you will respond to manuscript invitations directly from your email. You can also accept or decline invitations from Editorial Manager (EM).

1. When you receive an invitation from a Section Editor you can use the links in the email invitation to:
  - **Accept** the invitation
  - **Decline** the invitation
    - When declining the invitation we would appreciate it if you could:
      - State the reason (e.g. conflict of interest or too busy)
      - Suggest a potential alternative AE or Guest Editor (GE; someone who you consider would be suitable to handle the manuscript but who is not already a member of the Editorial Board)
2. If you would like to discuss the manuscript with the SE before responding to the invitation (e.g. for potential competing interest or with general comments), please open a [discussion](#) with them or email the journal office.

## Initial Assessment

1. After you accept an invitation to handle a manuscript, conduct an initial assessment to decide whether the manuscript fits within the [scope and publication criteria](#).
2. At this stage you may:
  - Suggest rejecting the paper without review (RWOR), no transfer
  - Suggest rejecting the paper without review (RWOR), with transfer, or
  - Send it out for external peer review.
3. If you choose to reject without review, the decision is passed to the SE for review prior to going to the authors.

## Choosing Reviewers

- Ideally you will have your own suggestions for reviewers to invite. If it is challenging to secure reviewers, you may wish to consider the authors' suggested reviewers.
- Please ensure you check for [conflicts of interest](#) (e.g. they are not at the same institution as any of the authors, they have not published with any of the authors in the last 5 years etc.)



Most reviewers should be independently sourced. Ideally, the author-suggested reviewers should make up no more than half the final reviews.



## Navigating Editorial Manager: Inviting Reviewers

1. Author-suggested reviewers can be found on the **Details** page, accessed from the Action links. The suggested reviewers are found in the top quarter of this page

Action	Manuscript Number	Article Type	Section Category
<ul style="list-style-type: none"><li>View Submission</li><li><b>Details</b></li><li>Initiate Discussion</li><li>History</li><li>File Inventory</li><li>Assign Editor</li><li>Unassign Editor</li><li>Invite Reviewers</li><li>Solicit Commentary</li><li>Similar Articles in MEDLINE</li><li>Search Publons Reviewer Finder</li><li>Submit Editor's Decision and Comments</li><li>Send E-mail</li></ul>	PCOMPBIOLTEST D-20-00817	Research Article	Neuroscience

2. Once you have your reviewer suggestions, click **Invite reviewers** on the Action links

Action	Manuscript Number	Article Type	Section Category
<ul style="list-style-type: none"><li>View Submission</li><li>Details</li><li>Initiate Discussion</li><li>History</li><li>File Inventory</li><li>Assign Editor</li><li>Unassign Editor</li><li><b>Invite Reviewers</b></li><li>Solicit Commentary</li><li>Similar Articles in MEDLINE</li><li>Search Publons Reviewer Finder</li><li>Submit Editor's Decision and Comments</li><li>Send E-mail</li></ul>	PCOMPBIOLTEST D-20-00817	Research Article	Neuroscience

3. This will take you to the reviewer summary screen

**Reviewer Search**

Search My Publication    Search for Reviewers    from All Reviewers    **Go**

---

**Review Settings**

This Submission will move to the 'Submissions with Required Reviews Complete' folder as soon as 3 [\[Change\]](#) review(s) have been completed.

Automatically un-invite Reviewers who do not respond to an invitation within 7 [\[Change\]](#) day(s).  
Set this number to 0 to turn off the automatic un-invitation of invited Reviewers for this submission. ([less...](#))

Automatically un-assign Reviewers who do not complete a review within 0 [\[Change\]](#) day(s) of the review due date.  
Set this number to 0 to turn off the automatic un-assign process for Reviewers who have accepted an invitation to review this submission. ([less...](#))

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**Selected Reviewers**

**Invited Reviewers and Linked Alternate Reviewers**

There are currently no Reviewers Invited in the list.

**Alternate Reviewers**

There are currently no Alternate Reviewers in the list

Alternate Reviewers will be promoted automatically. ([more...](#))



If you know you are going to need more or less than the default 3 reviewers, you can change it in the **Review Settings**.

4. Set the reviewer search at the top of the screen to “Search for Reviewers” from “All reviewers” and click **Go**

**Reviewer Search**

Search My Publication    Search for Reviewers    from All Reviewers    **Go**

5. This will take you to the reviewer invitation screen

Search for Reviewers
Help with Searching
Insert Special Character

(	Criterion	Is/Is not	Selector	Value	)	
	Last Name	is	Begins With			OR Remove
	E-mail Address	is	Contains			OR Remove
	Last Name	is	Begins With			OR Remove
	Last Name	is	Begins With			OR Remove
	Last Name	is	Begins With			OR Remove
	Last Name	is	Begins With			OR Remove

Add

Clear Search



We recommend you search by email address as this is often the most accurate. Alternatively you can search by last name or you can use the parenthesis and AND function to search for a combination of criteria.



Using the Or function, you can search for multiple reviewers at the same time.

6. Once you have your reviewer search results you can choose to have them invited (**Inv**) or lined up as an alternate (**Alt**) by ticking the relevant box. We recommend to **invite 3 reviewers and queue 3 alternate reviewers**
  - Alternate reviewers will be invited automatically if the original 3 reviewers decline or are uninvited due to a lack of response.
7. Click **Proceed** to move to the next stage.
8. On this page you have the option of personalizing individual invitation letters (click **Customize** to do so) or extending **Days to Review** if you have communicated with the reviewer prior to the invitation and agreed upon a longer review time.
9. Click **Confirm Selections and Proceed** to send the invitations.

Reviewers to Invite			
Name	Letter	Days to Review	Do Not Invite
-- (Reviewer)	Reviewer Invitation for Research Articles <a href="#">Customize</a>	10	<input type="checkbox"/>
-- (Reviewer)	Reviewer Invitation for Research Articles <a href="#">Customize</a>	10	<input type="checkbox"/>

Alternate Reviewers			
Name	Letter	Days to Review	Do Not Use
-- (Reviewer)	Reviewer Invitation for Research Articles <a href="#">Customize</a>	10	<input type="checkbox"/>



## Navigating Editorial Manager: Registering a New Reviewer

Many reviewers will already be in the EM database. However, if they aren't already, you'll need to register the desired reviewer prior to inviting them to review.

1. Click **Register and Select New Reviewer**

Sorry, no Reviewers were found that match the search criteria.

[View All Decline Reasons](#)  
[Register and Select New Reviewer](#)

2. Enter the desired reviewer's email address

### Register and Select New Reviewer

Please enter key information about the person you are registering as a Reviewer.

[Insert Special Character](#)

E-mail Address \*

If entering more than one e-mail address, use a semi-colon between each address (e.g., joe@thejournal.com;joe@yahoo.com)  
 Entering a second e-mail address from a different e-mail provider decreases the chance that SPAM filters will trap e-mails sent to you from online systems. [Read More](#).

3. Enter the reviewer's **Personal Information**. All text in red and with an asterisk is required.

**User Information**

Reviewer Role \*

Default Login Role: Reviewer

**Personal Information**

Given/First Name \*

Family/Last Name \*

Title †  (Mr., Mrs., Dr., etc.)

Middle Name

Degree  (Ph.D., M.D., etc.)

Country or Region \*

4. Once complete, select **Register User and Send Letter** and then **Send Letter** to send the proxy registration letter.
5. You can now select the desired reviewer and proceed to sending invitations



We recommend trying to start with a minimum of **6 reviewers**.

## Managing Reviewers

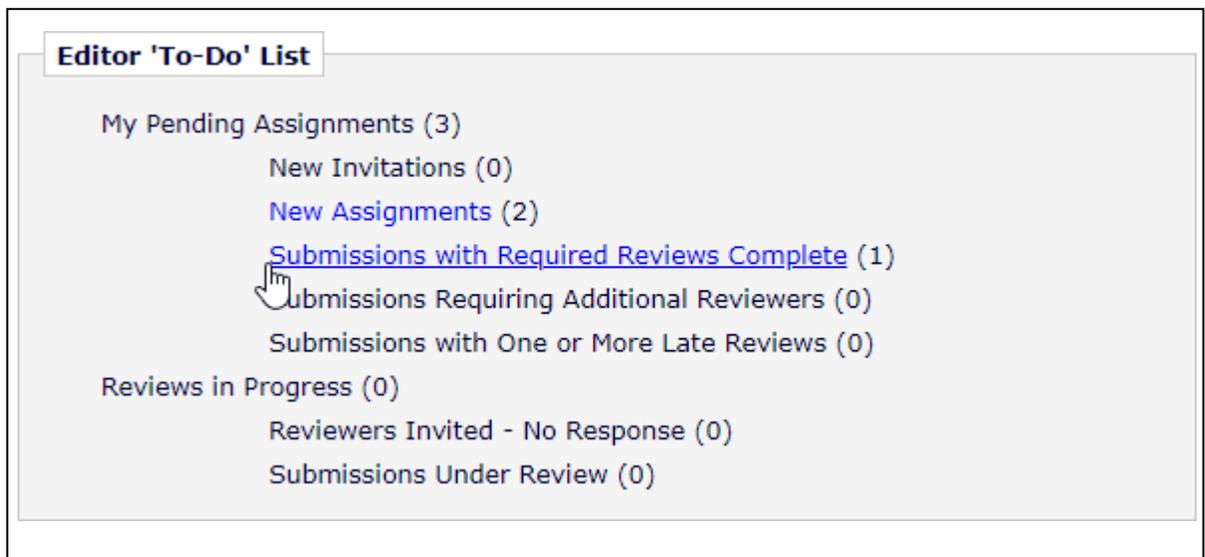
- If you run out of reviewer invitations and alternates EM will notify you when additional reviewers are required, and staff will follow up.
- Late Reviewers
  - EM automatically notifies reviewers on their pending assignments, including late reviews.
  - Staff will follow up with you if the reviewer is exceptionally tardy and might remove unresponsive reviewers.
  - Reviewer Extension Queries
    - If a reviewer emails you directly for an extension, please forward this to the journal office, we will process the extension

Return to [Contents](#)

- Staff automatically extend reasonable reviewer extension requests but will contact you via discussion if someone is seeking a particularly long extension. Discussion comments come through via email and can also be accessed from the manuscript's Action links

## Required Reviews Complete

1. Once all the expected reviews are complete, EM will automatically notify you to submit a decision. The paper will be found in your **Submissions with Required Reviews Complete** folder on your main menu.



2. You have the following decision letter options:
  - Reject after review with transfer
  - Reject after review without transfer
  - Major Revision
  - Minor Revision
  - Accept



## Navigating Editorial Manager: Submitting a Decision

1. Select **Submit Editor Decision and Comments** from the Action links.

Action	Manuscript Number	Article Type	Section Category
<a href="#">View Submission Details</a> <a href="#">Initiate Discussion History</a> <a href="#">File Inventory</a> <a href="#">Assign Editor</a> <a href="#">Unassign Editor</a> <a href="#">Invite Reviewers</a> <a href="#">Solicit Commentary</a> <a href="#">Similar Articles in MEDLINE</a> <a href="#">Search PubMed Reviewer Findings</a> <a href="#">Submit Editor's Decision and Comments</a> <a href="#">Send E-mail</a>	PCOMPBIOLTEST-D-20-00817	Research Article	Neuroscience

2. On the next page you are able to add your comments (clarifying your decision, relaying extra thoughts on the reviewer comments etc.) in the **Comments to Author** section. These will pull into the decision letter.
3. Next, select your decision (**Reject and Transfer**, **Reject**, **Major Revision**, **Minor Revision**, **Accept**) and click **Proceed** and **Proceed** again on the next screen. These cover decision letters before and after review, you will have further refinement options on the next screen.

Decision: **Reject and Transfer**

- No Decision
- Accept
- Minor Revision
- Major Revision
- Reject
- Reject and Transfer**

Buttons: Save & Submit, Proceed, Assign Editor, View Review Questions



If you select **Reject and Transfer** you will also have to select which [PLOS journal](#) you are recommending transfer to.

4. This next screen shows you the decision letter. At the top of the screen you can change your decision if you have selected the wrong option via the **Modify Decision** dropdown.

Modify Decision:	Reject
From:	Accept
To:	Minor Revision
Modify Letter:	Major Revision
	Reject
	Reject and Transfer
	Reject After Review (No Transfer)

5. If the decision is correct you can switch between the before and after review varieties of the template reject letters using the **Modify Letter** dropdown (shown here with the reject without transfer options).

Modify Letter:	Reject After Review (No Transfer)
Letter Subject:	Reject After Review (No Transfer)
	Presubmission Inquiry Reject
	Reject Before Review (No Transfer)

The Editors assigned to the current version of the submission are shown below



Regardless of whether you offer the transfer, the Reject template letter will automatically select **Reject After Review** and you will need to switch this to **Reject Before Review** when rejecting if the paper has not been reviewed.

6. Please read the decision letter to ensure it is accurate and your comments and all reviewer comments and attachments have been pulled in correctly. The decision letter should clearly explain:
- The reasoning for the decision
  - What is expected of the author
  - A synthesis of the reviews
7. **We strongly encourage editor comments to the author** to improve the author service but you should not edit or remove any reviewer comments. If you have any concerns about any reviewer comments please contact the journal office
8. When you are ready, please select **Submit Decision with Draft letter**, which will send the decision on to the Section Editor for their confirmation.



You can save the decision letter if you are not ready to submit it.

9. This letter will always go to the SE for approval and not directly to the author.



## Navigating Editorial Manager: Re-Inviting Previous Reviewers to a Revised Manuscript

1. The **Reviewer Search** will automatically display the option to **Select from Previous Reviewers**.

Reviewer Search

Search My Publication  Select from Previous Reviewers

2. Click **Go**
3. Select the previous reviewers you would like to re-invite then click **Proceed**

Inv.	Alt.	(Reviewer)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	[Redacted]

**This publication:**  
(This person reviewed the previous version as Reviewer 2)

4. The appropriate letter template will already be selected, which you may customize as necessary

Letter

Reviewer Invitation on Revision

5. Once you are ready, click **Confirm Selections and Proceed** to re-invite the selected previous reviewers

## Beyond the Final Decision

- You may receive new submissions of previously rejected manuscripts; these are reassigned to the original editors with linked information from the original submission (reviewer comments and the decision letter). This information will be in the **File Inventory** (under the Action links) and you will be contacted via discussion if there is further information.

Return to [Contents](#)

Action	Manuscript Number	Article Type	Section Category
View Submission Details			
Initiate Discussion			
File Inventory			
Assign Editor			
Unassign Editor	PCOMPBIOLTEST-D-20-00817	Research Article	Neuroscience
Invite Reviewers			
Solicit Commentary			
Similar Articles in MEDLINE			
Search Publons Reviewer Finder			
Submit Editor's Decision and Comments			
Send E-mail			

- The journal staff may contact you with author queries, this will be done via discussion.
- You may be asked to manage an Appeal of a rejected manuscript. The journal staff will provide the information provided from the author containing their reasons for the appeal and any new documents. This will be managed via a discussion and the journal staff will handle all communication with the author.
  - You may be consulted on Corrections - formal changes after a paper has been published



## Navigating Editorial Manager: Initiating a Discussion

1. To begin a discussion select **Initiate Discussion** from the Action links of the paper

Manuscript invitation stage:

Action	Manuscript Number	Article Type
View Submission Details		
Initiate Discussion		
Similar Articles in MEDLINE		
Yes I will take this Assignment	PCOMPBIOLTEST-D-20-00812	Education
No I will not take this Assignment		
Send E-mail		

Active assignments:

Action	Manuscript Number	DOI
<a href="#">View Submission Details</a> <b><a href="#">Initiate Discussion</a></b> <a href="#">History</a> <a href="#">Technical Information</a> <a href="#">File Inventory</a> <a href="#">Edit Submission</a> <a href="#">Solicit Commentary</a> <a href="#">Classifications</a> <a href="#">Unassign Editor</a> <a href="#">Notify Editor</a> <a href="#">Invite Reviewers</a> <a href="#">Set Final Disposition</a> <a href="#">Assign Editorial Task</a> <a href="#">Initiate Production</a> <a href="#">Search PUBLONS Reviewer Finder</a> <a href="#">Send E-mail</a> <a href="#">Linked Submissions</a>	PCOMPBIOLTEST-D-20-00807	



If the paper has previous discussions, **Initiate Discussion** will be replaced with **Discussion** and you will be taken to an intermediary page. On this page you will need to click **Start New Topic**

2. Once you have initiated the discussion (or started a new topic) you will see the discussion box. There is no need to choose a template. Fill out the **Topic** and then your **Initial Comments**.
3. Once your comments are ready you can add other participants via the search function. When using the search it is best to search via last name or email. When you have found the people you are looking for, tick the box next to their name. You will then be able to initiate the discussion via the **Proceed to Customize Letters**.

[Cancel](#)

[Start Discussion without Sending Letters](#)

[Proceed To Customize Letters](#)

Choose Topic Template:

Topic

Initial Comments

[Return to Contents](#)



Do not select **Start Discussion Without Sending Letters**. If this is selected the discussion will start but no one will be notified and you may not get a response.

4. Then select **Confirm Selections and Proceed**.

Name	Letter	Customize	Do Not Ask Editor To Participate
Pamela Berkman (Administrator)	Discussion Invite	Customize	<input type="checkbox"/>



## POLICIES

### Conflict of Interest (COI)

- We are diligent to avoid any potential or perceived editorial conflicts of interest between SEs, AEs, reviewers and authors
- Editors or reviewers shouldn't handle papers with authorship of anyone with whom they have collaborated in the past 5 years or if any of the authors share institutional affiliation.
- Consult with staff for guidance. Full Competing Interests policy.

### Code of Conduct for Editorial Board Members

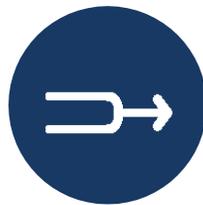
- PLOS Editorial Board members follow PLOS Ethical Publishing Practice policies, the Committee on Publication Ethics (COPE) [Ethical Guidelines for Peer Reviewers](#), and PLOS journal policies. Read the full [Code of Conduct for Editorial Board Members](#).

### Flagging Issues to Staff

- Please forward any correspondences that occur outside of Editorial Manager with authors to journal staff that requires attention

Return to [Contents](#)

- Appeals - This is to help maintain proper records of appeals and author correspondences and ensure that you have the support of the journal when dealing with tricky situations
- Author ethics issues like suspected image manipulation or plagiarism
- At accept, please notify staff if you accept a paper that is particularly press-worthy or otherwise notable.
- During Review, please notify staff if you have serious concerns over a reviewer's behavior or the content of their review.



## TIMELINE

We aim to process all manuscripts as quickly as possible

SE Assigned to a manuscript (Week 1)

- SE is assigned a manuscript and makes decision to Reject Without Review (RWOR) or to invite an AE ideally within 48 hours
- You may be looped into a discussion for consult at this stage

AE queue invited and the system automatically cascades down the queue (Week 1)

- AE(1) invited immediately
- AE(2) invited after 2 days of no assignment OR if AE1 declines
- AE(3) invited after 4 days of no assignment OR if AE1+2 decline
- AE4+ (any left over in queue, together) are batch-invited after 6 days of no assignment OR if AE1,2,3 decline.

AE accept (Week 2)

- Day 1-2: AE reads paper and may consult further via discussion. AE is **not** required to send the paper out for review.

Return to [Contents](#)

- If your decision is not clear, we encourage you to consult with the SE or loop in other editors via a discussion forum.
- If your decision is clear, we aim to process manuscripts (RWOR or inviting reviewers) within three days
- Day 3: Invite Reviewers or submit RWOR decision
- Day 5 (and 10): PLOS staff contacts AE to make a decision if no action taken or no active discussion
- **Note:** authors do not know the status of their paper (after we send initial paper received email) until we either reject before review or send a reviewer invite

#### Paper Under Review (Weeks 3-4)

**Note:** we ask reviewers to return comments within 10 days, and regular reminders and follow-ups are sent. Reviewer extensions may be granted within this time.

- Reviewer timeline
- Invitation
  - Day 1: Reviewer invited
  - Every 2 days: Reviewer reminded of pending invitation
  - Day 7: Reviewer invited rescinded if no action taken; alternate reviewer automatically invited if listed
- Acceptance
  - 10 days to review granted at invitation acceptance
  - 1-2 week extensions granted automatically by journal office, if requested
    - Exceptionally late Reviewers (review is 2+ week overdue):
      - Reviewer will be automatically unassigned
      - You will be asked to invite additional Reviewers if needed

#### Reviews Returned (Week 4)

- AE may consult further (via the discussion forum)
- Compile and submit a decision and accompanying decision letter for SE approval (see instructions above)

#### SE Submit Decision (Week 4)

Return to [Contents](#)

- SE looks over AE decision and letter draft to submit final decision and accompanying decision letter to author
- AE may be consulted by SE before final decision letter is sent



## RESOURCE LINKS

PLOS <b>SUSTAINABILITY AND TRANSFORMATION</b>	PLOS <b>DIGITAL HEALTH</b>
Contact us: <a href="mailto:SustainTransform@plos.org">SustainTransform@plos.org</a> <a href="#">Scope</a> <a href="#">Publication Criteria</a> <a href="#">Competing Interests</a> <a href="#">Ethical Publishing Practice</a> <a href="#">Corrections, Expressions of Concern, and Retractions</a> <a href="#">Submission Guidelines</a> <a href="#">Guidelines for Reviewers</a> <a href="#">Editorial Board</a>	Contact us: <a href="mailto:digitalhealth@plos.org">digitalhealth@plos.org</a> <a href="#">Scope</a> <a href="#">Publication Criteria</a> <a href="#">Competing Interests</a> <a href="#">Ethical Publishing Practice</a> <a href="#">Corrections, Expressions of Concern, and Retractions</a> <a href="#">Submission Guidelines</a> <a href="#">Guidelines for Reviewers</a> <a href="#">Editorial Board</a>